

Work Experience  
March 12-16<sup>th</sup> 2012

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# What will you gain from this?

Employability and key skills required by employers in a particular sector or specific work setting aswell as:

- Working with others
- Communication
- Improving your own learning and performance

# Careers education and guidance

- You will have a better understanding of the changes in the world of work and the implications these have for any career ideas you may have.
- Gain knowledge of the different qualification routes available in a career area.

# Personal development

- Increased maturity
- Motivation
- Self-confidence
- Opportunity to work with other adults and gain a real understanding of work!
- Enhance the value of your school subjects.
- Investigate real examples for coursework

# Arranging your own

## You must take responsibility here

- This is essential as you will know where you are going quickly. You need a yellow form to take to the employer.
- Discuss/think about where you might like to go
- Call in to ask if it is possible, you may have to go back or send a letter/CV
- Preparation will be in PSHE lessons and tutorial time from September onwards.

# Preparation

- Lesson preparing to choose in PSHE so start thinking now! Work Experience is brilliant but you must choose carefully.
- It is not about “ I want to be a ..... So I will do work experience in this job as sometimes it is not possible. It is about general experience of being in the workplace.
- Talk from the school business link on Mon. Sept.28<sup>th</sup> in tutorial about the process and which occupational areas are available.
- Ask questions in this session because you will then complete a choice form in this lesson.
- We will pay travel expenses( not New York!)

# Army Work Experience

- This is available for one week March 8-12<sup>th</sup>
- It is an exciting, challenging week!
- You must be fit and not mind getting dirty.
- 2 days based in school doing team work/drill and command tasks
- 2 days at Catterick(taken there each day)
- 1 day at the Army Foundation College at Harrogate.
- Look at the photos in PS1 to find out.
- Write Army on your choice form and then you will do your second week elsewhere.
- No other split placements.

# Arranging your own! Definitely

- It is much better if you organise your own placement (some pupils have done so already!)
- You will know much sooner where you are going. If I match you to a placement that I find, you will not know until Feb.2010.
- You will need a **yellow form** for own arranged and you must take it to the employer and return it to BPa asap. You **still complete** a school white form so that will be a back-up if you cannot arrange your own.
- If you are thinking of working with parents can you think of any disadvantages?

# Finally!

- Health and Safety is very important and you will learn about this in PSHE lessons and be expected to follow rules very closely.(Route 1 pupils-BPa will be with you for a full day on Feb.9<sup>th</sup> to do the same preparation as the rest of year 10)
- For own arranged, if the employer does not have the correct insurance, you will not be able to go there.
- Please talk to your parents about all of this there are deadlines for arranging your own.